Grant Application Summary					
Grant Application Number	Grant Program		Assi	igned Grant Monitor	
17-T9568VG16	VWG	F	Michelle Miles		
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency	
Accomack	Count	у		CWealth Attrny	
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Funding	ng	Recommended	
Continue		\$104,494		\$104,494	
Grant Project Description					
The Accomack County Victim/Witness Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 300 victims and 50 witnesses will receive direct services through this program. For the period July 1, 2015 through December 31, 2015, the program provided direct services to 188 victims and 20 witnesses. We anticipate 40 volunteer hours to be provided in FY2017.					
Proj	ect Performance to Dat	e (if Continuation)			
	Staff Recommendation	n/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagro	ee w/staff re	commendation as stated below	
	1				

Grant Application Summary				
Grant Application Number	Grant Program		Assi	igned Grant Monitor
17-W8569VG16	VWG	F		Eleanore Ashman
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Amherst	Coun	ty		CWealth Attrny
Grant Application Category: >>>>>	Victim Witness Program		•	
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended
Continue		\$99,493		\$99,493
	Grant Project Des	scription		
The Amherst County Victim/Witness Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 and through June 30, 2016 (FY2017), it is estimated that 450 victims and 40 witnesses will receive direct services through this program. For the period July 1, 2015 and March 31, 2016, the program provided direct services to 292 victims and 38 witnesses. We anticipate 100 volunteer hours to be provided in FY2017.				
Proj	ect Performance to Dat	e (if Continuation)		
See performance data under Project Descrip	otion.			
	<b>Staff Recommendatio</b>	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below
	- 2 -			

Grant Application Summary				
Grant Application Number	Grant Program		Assi	igned Grant Monitor
17-T9588VG16	VWC	F		Kristina Vadas
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Attorney General	State	2		Attorney General
Grant Application Category: >>>>>	Victim Witness Program			
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended
Continue		\$204,433		\$204,433
	Grant Project De	scription		
to crime victims and witnesses in accordance with the Crime Victims and Witness Rights Act and § 2.3-511B of the Virginia Code. During July 1, 2016 through June 30, 2017 (FY2017), an estimated 250 new victims and 5 new witnesses will receive direct services through this program. Additionally, direct and generic services will continue to be provided to the victims and witnesses whose cases are currently going through the appellate process. The VNP anticipates 200 volunteer hours to be provided in FY2016/FY2017.				
Proj	ect Performance to Dat	e (if Continuation)		
	Staff Recommendatio	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	as modified below Disagr	ee w/staff re	commendation as stated below
	- 3 -			

Grant Application Summary					
Grant Application Number	Grant Program		Assi	igned Grant Monitor	
17-W8571VG16	VWG	F	Michelle Miles		
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency	
Chesapeake	City			Sheriff's Office	
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Fundin	ng	Recommended	
Continue		\$697,961		\$697,961	
	Grant Project Des	cription			
The Chesapeake victim/witness program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 3800 victims and 300 witnesses will receive direct services through this program. For the period July 1, 2015 through December 31, 2015, the program provided direct services to over 1300 victims and 150 witnesses. We anticipate over 200 volunteer hours to be provided in FY2017.					
Proj	ect Performance to Date	e (if Continuation)			
	Staff Recommendation	n/Comments			
FY2017 - Recommend funding as requested. FY2018 -19 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagre	ee w/staff re	commendation as stated below	
	4				

Grant Application Summary				
Grant Application Number	Grant Pro	ogram	Assi	igned Grant Monitor
17-T9596VG16	VWG	F		Eleanore Ashman
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Dept. of Corrections	State	2	]	Dept., Corrections
Grant Application Category: >>>>>	Victim Witness Program		<u> </u>	
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended
Continue		\$92,047		\$92,047
	Grant Project Des	scription		
The VADOC victim/witness program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 550 victims and 5 witnesses will receive direct services through this program. For the period July 1, 2015 through December 31, 2015, the program provided direct services to 461 victims and 0 witnesses. We anticipate 10 volunteer hours to be provided in FY2017.				
Proj	ect Performance to Dat	e (if Continuation)		
See performance data under Project Description.				
	Staff Recommendatio	n/Comments		
FY2017 - Recommend funding as requested. FY2018 -19 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below
	- 5 -			

Grant Application Summary					
Grant Application Number	Grant Program		Assi	igned Grant Monitor	
17-W8567VG16	VWG	F		Michelle Miles	
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency	
Emporia	City			CWealth Attrny	
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended	
Continue		\$110,876		\$110,876	
Grant Project Description					
The Emporia/Greensville Victim-Witness Assistance Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim & Witness Rights Act and other applicable victims' rights laws. During July 1, 2015 through June 30, 2016 (FY-2016), it is estimated that 325 victims and 40 witnesses will receive direct services through this Program.					
Proj	ect Performance to Dat	e (if Continuation)			
	anticipate 80 volunteer hours to be provided in FY-2017.				
	Staff Recommendation	n/Comments			
FY2017 - Recommend funding as requested. FY2018 -19 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award. Special conditions are included to require reallocation of funds requested for unallowable expenses (EX: vehicle purchase).					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below	
- 6 -					

Grant Application Summary					
Grant Application Number	Grant Program		Assign	ed Grant Monitor	
17-U9279VG16	VWGI	7	Michelle Miles		
Applicant Location	Town, City, Co	unty, etc.	Imple	ementing Agency	
Fairfax	County	7		Police Dept	
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Funding	ng	Recommended	
Continue		\$474,055		\$474,055	
	Grant Project Des	cription			
The Fairfax Couny Police Department's Victim Services Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act. In FY 17 the program is anticipated to provide direct services to 3,500 victims and 20 witnesses, supported by an estimated 550 volunteer Hours.					
July 2015 through March 31,2016, the prog	ect Performance to Date	•			
	Staff Recommendation	/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation as	modified below Disagro	ee w/staff recom	mendation as stated below	
	-				

Grant Application Summary				
Grant Application Number	Grant Pro	ogram	Assi	igned Grant Monitor
17-W8563VG16	VWG	F		Eleanore Ashman
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Halifax	Coun	ty	(	Other Crim Just Ag
Grant Application Category: >>>>>	Victim Witness Program			
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended
Continue		\$86,271		\$86,271
	Grant Project Des	scription		
The Halifax Victim/Witness program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 350 victims and 30 witnesses will receive direct services through this program. For the period July 1, 2015 through March 31, 2016 the program provided direct services to 139 victims. We anticipate 30 volunteer hours to be provided in FY2017.				
Proj	ect Performance to Dat	e (if Continuation)		
	Staff Recommendatio	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below
	- 8 -			

Grant Application Summary					
Grant Application Number	Grant Program		Assi	gned Grant Monitor	
17-W8575VG16	VWG	F	Michelle Miles		
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency	
Hopewell	City			Police Dept	
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Funding	ng	Recommended	
Continue		\$177,472		\$177,472	
Grant Project Description					
The Hopewell Victim/Witness Assistance Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. From July 1, 2015 through December 31, 2015, the program provided direct services to 100 direct service victims and 0 witnesses. From July 1, 2016 through June 30, 2017 (FY17), it is estimated that 475 victims will receive direct services through the program.					
Proj	ect Performance to Date	e (if Continuation)			
	Staff Recommendation	n/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented X	Concur w/staff recommendation a	s modified below Disagra	ee w/staff re	commendation as stated below	
	0				

Grant Application Summary				
Grant Application Number	Grant Program		Assi	gned Grant Monitor
17-U9263VG16	VWG	F	Michelle Miles	
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Mecklenburg	Count	у		CWealth Attrny
Grant Application Category: >>>>>	Victim Witness Program			
Application Type	Ranking Score (if New)	Requested Fundir	ng	Recommended
Continue		\$65,043		\$65,043
Grant Project Description				
Mecklenburg County Victim/Witness Assistance Program (VWAP) provides comprehensive information and direct services to crime victims and witnesses, in accordance with the Crime Victim and Witness Rights Act and other applicable victim's rights laws. VWAP estimated that it will provide direct services to at least 320 victims and 25 witnesses during July 1, 2016 through June 30, 2017 (FY 2017). The program anticipates using volunteers to provides services at least 500 hours during FY 2017.				
Proj	ect Performance to Date	e (if Continuation)		
	Staff Recommendation	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented X	Concur w/staff recommendation a	s modified below Disagre	ee w/staff red	commendation as stated below
	10			

Grant Application Summary				
Grant Application Number	Grant Program		Assi	gned Grant Monitor
17-W8576VG16	VWG	F	J	ulia Fuller-Wilson
Applicant Location	Town, City, Co	ounty, etc.	Im	plementing Agency
Norfolk	City			CWealth Attrny
Grant Application Category: >>>>>	Victim Witness Program			
Application Type	Ranking Score (if New)	Requested Funding	ng	Recommended
Continue		\$715,553		\$715,553
Grant Project Description				
This 8 FTE local victim/witness program is seeking continuation grant funding to provide comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other victims' rights laws. For the period July 1, 2016 through June 30, 2017, it is estimated that 2900 victims and 200 witnesses will receive direct services. The applicant also anticipates that 2160 volunteer hours will be provided in FY2017.				
Proj	ect Performance to Date	e (if Continuation)		
	Staff Recommendation	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation as	s modified below Disagre	ee w/staff rec	commendation as stated below

Grant Application Summary				
Grant Application Number	Grant Program		Assi	igned Grant Monitor
17-W8577VG16	VWG	F		Michelle Miles
Applicant Location	Town, City, C	ounty, etc.	Im	plementing Agency
Portsmouth	City			CWealth Attrny
Grant Application Category: >>>>>	Victim Witness Program		•	
Application Type	Ranking Score (if New)	Requested Fundi	ng	Recommended
Continue		\$382,595		\$382,595
Grant Project Description				
The City of Portsmouth Victim Witness program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 1450 victims and 50 witnesses will receive direct services through this program. For the period July 1, 2015 through December 31, 2015, the program provided direct services to 725 victims and 25 witnesses. We anticipate 500 volunteer hours to be provided in FY2017.				
Proj	ect Performance to Dat	e (if Continuation)		
	Staff Recommendatio	n/Comments		
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.				
Subcommittee Recommendation/Comments				
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below
- 12 -				

Grant Application Summary					
Grant Application Number	Grant Program		Assigned Grant Monitor		
17-W8585VG16	VWGF		Eleanore Ashman		
Applicant Location	Town, City, Co	ounty, etc.	Implementing Agency		
Richmond	City		CWealth Attrny		
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Funding	ng Recommended		
Continue		\$743,047	\$743,047		
	<b>Grant Project Des</b>	cription			
witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 3,350 victims and 40 witnesses will receive direct services through this program. For the period July 1, 2015 through December 31, 2015, the program provided direct services to 741 victims and 16 witnesses. We anticipate 400 volunteer hours to be provided in FY2017.					
Proj	ect Performance to Date	(if Continuation)			
	Staff Recommendation	/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation as	modified below Disagre	ee w/staff recommendation as stated below		
	- 13 -				

Grant Application Summary						
Grant Application Number	Grant Program		Assigned Grant Monitor			
17-W8561VG16	VWGF		Patricia Foster			
Applicant Location	Town, City, Co	ounty, etc.	Implementing Agency			
Roanoke	Count	у	CWealth Attrny			
Grant Application Category: >>>>>	Victim Witness Program					
Application Type	Ranking Score (if New)	Requested Fundin	ng	Recommended		
Continue		\$142,868	\$142,868			
	Grant Project Des	cription				
The Roanoke County Victim/Witness Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY 2017), it is estimated that 800 victims and 10 witnesses will receive direct services through this program. For the period of July 1, 2015 through March 31, 2016 the program provided direct services to 356 victims. We anticipate 12 volunteer hours to be provided in FY 2017.						
Proj	ect Performance to Date	e (if Continuation)				
See performance data under Project Description.						
	Staff Recommendation	n/Comments				
FY2017 - Recommend fund as requested. F currently projects a 2% annual increase in the	Y2018 - Given adequate avail		tory progr	ram performance, DCJS		
Subcommittee Recommendation/Comments						
Concur/accept staff recommendation as presented	Concur w/staff recommendation as	s modified below Disagre	ee w/staff re	commendation as stated below		
X						
1.4						

Grant Application Summary					
Grant Application Number	Grant Program		Assigned Grant Monitor		
17-U9265VG16	VWGF		Patricia Foster		
Applicant Location	Town, City, C	ounty, etc.	Implementing Agency		
Scott	Count	у	CWealth Attrny		
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Fundin	ng	Recommended	
Continue		\$94,404		\$94,404	
	Grant Project Des	scription			
The Scott County Victim/Witness program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other applicable victims' rights laws. During July 1, 2016 through June 30, 2017 (FY2017), it is estimated that 250 victims and 5 witnesses will receive direct services through this program. For the period July 1, 2015 through March 31, 2016, the program provided direct services to 154 victims and 0 witnesses. We anticipate 10 volunteer hours to be provided in FY2017.					
Proj	ect Performance to Date	e (if Continuation)			
	Staff Recommendation	n/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below	
- 15 -					

Grant Application Summary					
Grant Application Number	Grant Program		Assigned Grant Monitor		
17-T9574VG16	VWGF			Michelle Miles	
Applicant Location	Town, City, Co	unty, etc.	Implementing Agency		
Sussex	County		CWealth Attrny		
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Fundin	ng	Recommended	
Continue		\$78,025	\$78,025		
	Grant Project Desc	ription			
The Sussex County Victim/Witness Assistance Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act and other victims' rights laws. For the period July 1, 2016 through June 30, 2017, it is estimated that 250 victims and 10 witnesses will receive direct services. The applicant also anticipates that 80 volunteer hours will be provided in FY2017.					
Proj	ect Performance to Date	(if Continuation)			
	<b>Staff Recommendation</b>	/Comments			
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation as	modified below Disagro	ee w/staff red	commendation as stated below	
	- 16 -				

Grant Application Summary					
Grant Application Number	Grant Program		Assigned Grant Monitor		
17-W8560VG16	VWGF		Julia Fuller-Wilson		
Applicant Location	Town, City, C	ounty, etc.	Implementing Agency		
Va Beach	City		CWealth Attrny		
Grant Application Category: >>>>>	Victim Witness Program				
Application Type	Ranking Score (if New)	Requested Fundi	Recommended		
Continue		\$561,588		\$561,588	
	Grant Project Des	scription			
This 6.5 FTE local victim/witness program, seeking continuation grant funding, provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witness Rights Act. For the period of July 1, 2015-December 31, 2015, the program provided direct services to 1263 victims and 76 witnesses. For the period July 1, 2016 through June 30, 2017, the program will provide direct services to 4000 victims and 1000 witnesses. Additionally, 500 volunteer hours will be utilized during FY17.					
Proj	ect Performance to Dat	e (if Continuation)			
	Staff Recommendatio	n/Comments			
FY2017 - Recommend funding as requested. FY2018 -19 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award. Special conditions are included to require reallocation of funds requested for unallowable expenses (EX: vehicle purchase).					
Subcommittee Recommendation/Comments					
Concur/accept staff recommendation as presented $old X$	Concur w/staff recommendation a	s modified below Disagr	ee w/staff re	commendation as stated below	
- 17 -					

Grant Application Summary						
Grant Application Number	Grant Program		Assigned Grant Monitor			
17-M4512VG16	VWG	F	Eleanore Ashman			
Applicant Location	Town, City, C	ounty, etc.	Implementing Agency			
VA Parole Board	State	2	Other Crim Just Ag			
Grant Application Category: >>>>>	Victim Witness Program					
Application Type	Ranking Score (if New)	Requested Funding	ng	Recommended		
Continue		\$73,277		\$73,277		
	Grant Project Des	scription				
The Virginia Parole Board Victim Input Program provides comprehensive information and direct services to crime victims and witnesses in accordance with the Crime Victim and Witnes Rights Act and other applicable victims' rights laws. From July 1, 2015 through March 31, 2016, this program has provided services to 661 victims of crime. During July 1, 2016 through June 30, 2017, it is anticipated that 500 victims will receive direct services through the Program. We anticipate 5 volunteer hours to be provided FY2017.						
Proj	ect Performance to Dat	e (if Continuation)				
See performance data under Project Description.						
	Staff Recommendation	n/Comments				
FY2017 - Recommend fund as requested. FY2018 - Given adequate available funding and satisfactory program performance, DCJS currently projects a 2% annual increase in the award in the next year.						
Subcommittee Recommendation/Comments						
Concur/accept staff recommendation as presented X	Concur w/staff recommendation a	s modified below Disagr	ee w/staff red	commendation as stated below		
10						